

**December 17, 2020**  
**Shawnee Mass Transit District**  
**Minutes**  
**Shawnee MTD**  
**Board Room, Vienna, Illinois**

**Members Present:**

Nancy Doss  
Rick Nannie  
Elmer Pullen           Via Teleconference  
Jim Clark  
Sidney Miller

**Executive Director:**

Mike Pietrowski

**CFO:**

Jerri Loyd - ABSENT

**Operations Manager:**

Tony Smith – ABSENT

**Human Resource:**

Aaron Hodge

**Public Relations Coordinator:**

Ron Gorst

**Fleet Manager:**

Jon Murrie

The meeting was called to order by Nancy Doss at 9:01 a.m.

**Item: Minutes from November 19, 2020**

Rick Nannie motioned to approve the minutes. Sidney Miller seconded the motion. All in favor. Motion passed.

**Item: Check Register and Financial Register**

Elmer Pullen motioned to approve the Check Register and Financial Update. Sidney Miller seconded the motion. All in favor. Motion passed.

**Item: Human Resource Update**

Aaron Hodge provided the Human Resource update which included continuing with new hire training and providing modified Christmas parties due to COVID restrictions.

**Item: Fleet Management Update**

Jon Murrie provided the Fleet Manager Update which included 1 bus down for repair that's waiting on the body shop. There have been 2 incidents since the last board meeting, another deer incident with minor damage. And we had a driver get stuck in a client's driveway who had to be winched out.

**Item: Public Relations Update**

Ron Gorst provided the Public Relations Update which included an update in regards to procurement that everything is going smoothly. Cross training Josh Murrie in billing to help with procurement and shipping. November Incoming/Outgoing Dispatch numbers are the following: 18,109 calls. Massac Memorial will be updating the wrap on one of our Massac County busses.

**Item: Administrative Update**

Mike Pietrowski provided the Administrative Update which included that 1 lawsuit is coming to an end with an agreed upon settlement. We also received our 1<sup>st</sup> quarter money from dope funds. The loan that we had to take out for new buildings has already been paid off since we received the GRANT money. We will also be receiving 2 service vehicles and 1 passenger van very soon.

**Item: Adjournment**

At 9:36 AM Sidney Miller motioned to adjourn. Jim Clark seconded the motion. All in Favor. Motion passed.

*Jim Clark*

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Jim Clark, Secretary

*Mike Pietrowski*

